

Up Coming Courses

UPCOMING COURSES
 COURSE CONTENT DATE COST
 Office 2007 Master Qualification The "Office 2007 Master" Qualification has just been launched. Once you pass your exams in Word 2007, Excel 2007, PowerPoint 2007 & Outlook 2007 you are automatically recognised as an expert or "Master" in Office 2007.

Word 8th May

Excel 19th June

Outlook 18th Sept

PowerPoint 9th Oct
 €229 per module
 Social & Business Networking Using some of the most popular global networks you can learn how to build your own profile (either socially or personally) on an Online Network. This course provides useful information including tips and tricks on :Facebook Twitter LinkedIn and briefly includes Myspace and Bebo ½ day Saturday, Sept 2010

€45
 Jeb/EDI Advanced Certificate in Education Practice: ICT Advanced The (former) JEB/EDI Teacher Trainer Diploma/Certificate in IT Skills or equivalent qualification or evidence of satisfactory knowledge/experience in IT to provide a reasonable basis for entry to an advanced course. A teaching qualification or evidence of 40 hours training experience during the past year.

Content
 Unit 1 Management of Communications & Software Environments in Education
 Unit 2 Teaching Applications Software at Level 2
 Unit 3 Teaching Specialised ICT Applications Distance Learning Program commencing shortly €995 for class leader or €800 for distance learning
 Jeb/EDI Advanced Diploma in Education Practice: ICT Advanced
 Candidates must complete Units 1, 2 and 3 before commencing Units 4, 5 and 6. (Candidates who have completed the Level 3 Certificate in Education Practice: ICT Advanced within 2 years of registering for the Diploma will be credited with Units 1, 2 and 3. If a letter is submitted from the candidate's employer confirming that he/she has satisfactorily completed 30 hours level 2 ICT teaching and has covered the competencies in Unit 1 and/or Unit 2 and/or Unit 3, APEL will be allowed as applicable.)

Unit 4 Teaching Applications Software at Level 3

Unit 5 Developing an Advanced ICT Course

Unit 6 Delivery of Advanced ICT in the Learning Environment Distance Learning Program commencing shortly €750